

McLean County Museum of History

McLean County Arts Council Collection

Processed by
Gretchen Monti
Autumn 2019

Collection Information

VOLUME OF COLLECTION:	1 Box
COLLECTION DATES:	1972-1984
RESTRICTIONS:	None
REPRODUCTION RIGHTS:	Permission to reproduce or publish material in this collection must be obtained in writing from the McLean County Museum of History
ALTERNATIVE FORMATS:	None
OTHER FINDING AIDS:	None
LOCATION:	Archives
NOTES:	

Brief History

The McLean County Arts Council was incorporated in 1972 and served as a funding organization to local arts organizations through 1984. Its major responsibility was to obtain grants from the Illinois Arts Council for award to the member organizations, located primarily in Bloomington-Normal.

Scope

In addition to a few documents from the early years, the majority of the items describe the volunteer agency's activities from 1979 to 1983.

Box and Folder Inventory

Folder 1: Legal Documents & Policies

- 1.1 Articles of Incorporation. Nov. 6, 1972.
- 1.2 Internal Revenue Service not-for-profit determination. May 3, 1977.
- 1.3 Photocopy. Secretary of State of Illinois Not-For-Profit Annual Report. Aug. 12, 1981.
- 1.4 Loose Item: What it means to be a nonprofit corporation.
- 1.5 Attorney General of State of Illinois Registration Statement – Charitable Organization form (blank).
- 1.6 McLean County Arts Council Bylaws, Mary 20, 1980. 5 pp.
- 1.7 The Role of Policy.
- 1.8 McLean County Arts Council Policy Manual Table of Contents.
- 1.9 McLean County Arts Council Policy Manual Appendix.

Folder 2: Member Organizations

- 2.1 McLean County Arts Council Members & Representatives, 1980. 21 entries.
- 2.2 McLean County Arts Council Members & Representatives, 1981. 19 entries.
- 2.3 McLean County Arts Council Members & Representatives, 1981. 23 entries.
- 2.4 McLean County Arts Council Members & Representatives, 1981. 23 entries. [Copy marked up.]
- 2.5 McLean County Arts Council Members & Representatives. [no date.] 22 entries.
- 2.6 McLean County Arts Council Members & Representatives. [no date.] 23 entries.
- 2.7 McLean County Arts Council Nominees – 1982-1983.
- 2.8 Member organizations descriptions. 19 organizations/1 per page, 1 duplicate.

Folder 3: Organizational & Personnel

- 3.1 McLean County Arts Council Organizational Chart
- 3.2 Personnel Policy of the McLean County Arts Council. April 16, 1980. 16 pp.
- 3.3 Responsibilities and Liabilities of Directors and Officers of Non-Profit Organizations. March 1976. 4 pp.
- 3.4 McLean County Arts Functions of the Board of Directors.

Folder 4: Board Minutes 1978-1980

- 4.1 Year End Report on McLean County Arts Council Activity, Sept. 1, 1978-Aug. 31, 1979.
- 4.2 Minutes. Oct. 17, 1978.
- 4.3 Agenda. Nov. 21, 1978.
- 4.4 Minutes. Nov. 21, 1978.
- 4.5 Agenda. Jan. 16, 1979.
- 4.6 Minutes. Feb. 20, 1979.
- 4.7 Agenda. March 20, 1979.
- 4.8 Minutes. April 17, 1979.
- 4.9 Agenda. May 15, 1979.
- 4.10 Agenda. June 19, 1979.
- 4.11 Agenda. July 17, 1979.
- 4.12 Minutes. July 17, 1979.
- 4.13 Minutes of Executive Council. Nov. 5, 1979.
- 4.14 Minutes. Nov. 27, 1979.
- 4.15 Program Implementation/Modification Committee report re Operational Support Grant. January 10, 1980. 5 pp.
- 4.16 Agenda. January 15, 1980.
- 4.17 Minutes. January 15, 1980. With attachments. 7 pp.
- 4.18 Letter from Pres. Margot Mendoza to Members. Jan. 18, 1980.
- 4.19 Agenda. Feb. 18, 1980.
- 4.20 Agenda. Feb. 19, 1980.
- 4.21 Minutes. Feb. 19, 1980.
- 4.22 Agenda. March 18, 1980.
- 4.23 Minutes. March 18, 1980.
- 4.24 Agenda. April 15, 1980.
- 4.25 Minutes. April 15, 1980.
- 4.26 Agenda. May 20, 1980.
- 4.27 Minutes. May 20, 1980.
- 4.28 Agenda. June 24, 1980.
- 4.29 Minutes. June 24, 1980.
- 4.30 Agenda. August 19, 1980.
- 4.31 Minutes. August 19, 1980.
- 4.32 Agenda. September 29, 1980.
- 4.33 Minutes. September 29, 1980.
- 4.34 Agenda. October 15, 1980
- 4.35 Minutes. October 15, 1980.
- 4.36 Agenda. November 19, 1980.
- 4.37 Minutes. November 19, 1980.
- 4.38 Memo from Terry to Glen re payment of annual dues. December 9, 1980.
- 4.39 Agenda. December 17, 1980.
- 4.40 Minutes. December 17, 1980.

Folder 5: Board Minutes 1981-1982.

- 5.1 Minutes. January 21, 1981.
- 5.2 Minutes. February 18, 1981.
- 5.3 Agenda. March 18, 1981.
- 5.4 Minutes. March 18, 1981.
- 5.5 Agenda. April 8, 1981.
- 5.6 Agenda. May 19, 1981. 2 copies.
- 5.7 Minutes. May 19, 1981.
- 5.8 Nominating Committee report to the Board. April 28, 1981.
- 5.9 Letter from John Holechek, Acting Director, to the McLean County Art Association Board. May 19, 1981.
- 5.10 Agenda. June 16, 1981.
- 5.11 Minutes. June 16, 1981.
- 5.12 Agenda. July 21, 1981.
- 5.13 Minutes. July 21, 1981.
- 5.14 Agenda. August 19, 1981.
- 5.15 Minutes. August 19, 1981.
- 5.16 Agenda. September 15, 1981.
- 5.17 Minutes. September 15, 1981.
- 5.18 Letter from Illinois Arts Council Exec. Director Carl Patrick to Illinois Presentors. Oct. 1, 1981.
- 5.19 Agenda. October 20, 1981.
- 5.20 Minutes. October 20, 1981.
- 5.21 McLean County Arts Council Members & Representatives 1981. 21 entries.
- 5.22 Agenda. November 17, 1981 [sic]
- 5.23 Minutes. November 18, 1981 [sic]
- 5.24 Agenda. December 15, 1981.
- 5.25 Minutes. December 15, 1981.
- 5.26 Agenda. February 2, 1982.
- 5.27 Minutes. February 2, 1982.
- 5.28 Agenda. March 16, 1982.
- 5.29 Minutes. March 16, 1982.
- 5.30 Agenda. April 20, 1982.
- 5.31 Minutes. April 20, 1982.
- 5.32 Agenda. May 18, 1982.
- 5.33 Minutes. May 18, 1982.
- 5.34 Agenda. June 15, 1982.
- 5.35 Minutes. June 15, 1982.
- 5.36 Agenda. July 17, 1982.
- 5.37 Minutes. August 17, 1982.
- 5.38 Agenda. September 21, 1982.
- 5.39 Minutes. September 21, 1982.
- 5.40 McLean County Arts Council Members & Representatives [22 entries.]
- 5.41 Agenda. October 19, 1982.
- 5.42 Minutes. October 19, 1982.
- 5.43 Minutes, special meeting. October 28, 1982.
- 5.44 Agenda. November 16, 1982.

5.45 Minutes. November 16, 1982.

Folder 6: Board Minutes 1983-84

- 6.1 Agenda. January 18, 1983.
- 6.2 Minutes. January 18, 1983.
- 6.3 Agenda. February 15, 1983. Members & Representatives [23 entries.] Handwritten financial notes.
- 6.4 Agenda. March 15, 1983.
- 6.5 Minutes. March 15, 1983.
- 6.6 Agenda. April 19, 1983.
- 6.7 Minutes. April 19, 1983.
- 6.8 Agenda. May 17, 1983.
- 6.9 Minutes. May 17, 1983.
- 6.10 Agenda. November 15, 1983.
- 6.11 CPA opinion, Oct. 28, 1983; financial report, Nov. 1981-Oct. 1983. 3 pp.
- 6.12 Agenda. January 1984 [sic]
- 6.13 Agenda. February 21, 1984; Dues statement.

Folder 7: Financial Documents – General

- 7.1 McLean County Arts Council Fiscal Policy. 3 pp.
- 7.2 Basic financial record-keeping [amended].
- 7.3 Basic financial record-keeping.
- 7.4 Financial audits of grant expenditures, memo from Ill. Arts Council Acting Director. 2 pp.

Folder 8: Financial Documents – 1977-83

- 8.1 Income and Expenses, Sept. 1, 1977-Aug. 31, 1978. 2 pp.
- 8.2 Income and Expenses, Sept 1, 1978-Sept. 1, 1979.
- 8.3 Notes to current budget, Sept. 1, 1978-Aug. 31, 1979.
- 8.4 McLean County Arts Council Budget, 1979-80. With revisions. 5 pp.
- 8.5 Monthly financial report, Oct. 31, 1979.
- 8.6 Monthly financial report, Dec. 31, 1979.
- 8.7 Monthly financial report, April 30, 1980.
- 8.8 Monthly financial report, May 31, 1980.
- 8.9 Monthly financial report, June 30, 1980.
- 8.10 Monthly financial report, July 31, 1980.
- 8.11 Monthly financial report, Aug. 31, 1980.
- 8.12 Projected Budget, 1980-81.
- 8.13 Expenses, Oct. 31, 1980.
- 8.14 Monthly financial report, Oct. 31, 1980.
- 8.15 Monthly financial report, Nov. 30, 1980.
- 8.16 Monthly financial report, Dec. 1980 and Jan. 1981.
- 8.17 Monthly financial report, Feb. and March 1981.

- 8.18 Monthly financial report, April and May 1981.
- 8.19 Monthly financial report, June and July 1981.
- 8.20 Monthly financial report, Aug. 31, 1981.
- 8.21 Proposed Budget 1981-82.
- 8.22 Revised Budget, 1981-82.
- 8.23 Revised Budget, 1981-82, with details.
- 8.24 Monthly financial report, Sept. 1, 1981-Nov. 17, 1981.
- 8.25 Monthly financial report, Nov. 18, 1981 – Jan. 20, 1982.
- 8.26 Illinois Arts Council Grant \$3500.
- 8.27 Treasurer's Report, Jan. 20, 1981-March 16, 1982.
- 8.28 Treasurer's Report, March 17, 1982-May 18, 1982.
- 8.29 Income [no date].
- 8.30 Financial report, 6/16/82-9/20/82.
- 8.31 Proposed Budget, 1982-1983.
- 8.32 Revised Budget, 1982-1983.
- 8.33 Financial report, 3/16/83-5/17/83.

Folder 9: Miscellaneous

- 9.1 Letter from David Davis, Jr. to Margaret Chasson. Nov. 7, 1979. Reply from Margaret Chasson, Nov. 15, 1979.
- 9.2 Unsigned letter to "To Whom It May Concern", Dec. 17, 1979.
- 9.3 McLean County Arts Council Lending Fund. Motion passed Aug. 17, 1982.
- 9.4 McLean County Arts Council Small Group Grants Program Review Committee.
- 9.5 The Foundation Center Regional Collection flier.

Folder 10: Programs – 1979-81

- 10.1 Programs etc., for FY 79-80. 3 pp.
- 10.2 Programs for FY 80-81. 2 pp.

Folder 11: Illinois Arts Council

- 11.1 Fact Sheet on the Illinois Arts Council.
- 17.2 Illinois Arts Council Programs & Services.
- 17.3 Financial Assistance Program Fiscal Year 1979-80.
- 17.4 Services and grants to Community Arts Development Agencies, July 1, 1979-June 30, 1980. 8 pp.
- 17.5 Application for financial assistance grants for community arts development agencies, Fiscal Year 1981-82. 6 pp.
- 17.6 Letter from IAC Exec. Dir. Carl Patrick awarding financial assistance grant. Dec. 21, 1981, with attachments. 5 pp.
- 17.7 A proposal for funding community arts councils presented to the IAC by the Community Arts Council Panel. 10 pp.
- 17.8 IAC survey of community arts development agencies, Jan. 1982. 9 pp.
- 17.9 IAC event announcement form.

17.10 Illinois Community Arts Agencies, 6/10/79.

Folder 12: IAC Community Arts Development Panel

- 12.1 IAC Community Arts Development Panel, Calendar '80.
- 18.2 IAC Community Arts Development Panel meeting. Oct. 27, 1979.

Folder 13: IAC Grants to MCAC 1980-82

- 13.1 Operational Support Guidelines FY 80. 3 pp.
- 19.2 MCAC Application for financial Assistance, FY 80. 8 pp.
- 19.3 Letter from IAC awarding FY operational support grant.
- 19.4 IAC grant agreement, number 80-6.
- 19.5 Note from IAC re status of grant. November 8, 1979.
- 19.6 Memo from MCAC Program Implementation/Modification Committee to member organizations. January 4, 1980.
- 19.7 Letter from IAC to MCAC re operational support grant request. January 4, 1980.
- 19.8 Letter from IAC to MCAC responding to its letter. February 27, 1980.
- 19.9 MCAC Application for financial Assistance, FY 81, David Davis' application. 3pp.
- 19.10 MCAC Application for financial Assistance, FY 81, Margot Mendoza' application. 16 pp.
- 19.11 IAC grant agreement, number 81-12.
- 19.12 Letter from MCAC to IAC requesting funding for brochure. June 27, 1981. 2 pp.
- 19.13 IAC Extension to Grant Agreement 81-12. September 1981.
- 19.14 IAC Event Announcement form completed by MCAC. Grant 81-12.
- 19.15 MCAC Application for financial Assistance, FY 82 6 pp.
- 19.16 IAC grant agreement, number 82-3079.
- 19.17 IAC Grant Recipient Checklist and forms. 3 pp.

Folder 14: IAC Grassroots Regranting Program

- 14.1 IAC Grassroots Regranting Program FY 81 Guidelines and MCAC completed form. 5 pp.
- 22.2 IAC Grants to Presenting Organizations Supplementary Information Sheet. 3 pp.
- 22.3 MCAC Grass Roots Review Panel work sheets. 3 pp.
- 22.4 IAC "Local Regranting Program" award letter and grant agreement SG-81-7 to MCAC. 3 pp.
- 22.5 MCAC Grassroots Regranting Application Form. 4 pp.
- 22.6 IAC Grassroots Regranting Funds evaluation survey form. Aug. 23, 1981.
- 22.7 IAC Grassroots Regranting Funds evaluation survey, MCAC completed. 5 pp.
- 22.8 IAC Grassroots Regranting Funds future planning meeting documents. 10 pp.