

**McLean County Museum of History  
McLean County Medical Assistants  
Association Collection**

Processed  
by  
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Autumn 2023

**Collection Information**

VOLUME OF COLLECTION:	1 Box
COLLECTION DATES:	1958-1976
RESTRICTIONS:	None
REPRODUCTION RIGHTS:	Permission to reproduce or publish material in this collection must be obtained in writing from the McLean County Museum of History
ALTERNATIVE FORMATS:	None
OTHER FINDING AIDS:	None
LOCATION:	Archives
NOTES:	Past Perfect #2024.0065

## **Brief History**

On November 17, 1958, a group of twenty-four medical assistants—medical secretaries, laboratory technicians, and registered nurses—met to discuss the American Association of Medical Assistants. Una Garihee summarized information gleaned at the National Convention in Chicago and presented material on organizing a local chapter of the association. A committee was drawn up to formulate bylaws and draft a constitution, as well as to recommend a slate of officers.

At the December 1958 meeting, the Constitution and Bylaws were accepted, and motions regarding specifics of scheduling meetings, membership fees, and other aspects of organizing were approved. Una Garihee was elected President and Joan McKee, Vice President. See **Folder 1** for minutes of these organizing meetings and for list of founding members. The McLean County Medical Assistants Association is no longer active.

## **Scope**

This collection consists of meeting minutes, including the organization of the McLean County Chapter, newspaper clippings about chapter events, photographs, and ephemera. Materials were left intact in scrapbooks and, in the case of one, placed in a folder as originally organized. Generally, materials in this collection are organized chronologically.

## **Box and Folder Inventory**

### **Folder 1: Minutes and Newspaper clippings 1958-1962**

Items in this folder originally were in a three-ring binder. Ordered chronologically, they include meeting minutes and list of members, newspaper clippings, photographs of events and some large group photos.

### **Loose:**

#### **Three-ring Binder, 1964-1976.**

Included in this brown plastic, three-ring binder are meeting minutes, newspaper clippings, certificates, summaries of national meetings, candid and group photographs, invitations. Separately spiral-bound is a copy of the Chapter's Constitution and Bylaws 1976,

#### **Leather Binder, 1970-1972.**

Included in this brown leather, spiral-bound scrapbook are newspaper clippings about meetings and members, candid and posed group photographs taken at meetings and events, programs and invitations from events attended, some lists of award winners and members, ephemera.